

Member Development Officer, Highland

Scottish Contemporary Art Network

Reports to: The Director

Salary: £27,000 p.a. pro rata (2 days a week)

Location: This is a home working role for a candidate based in the Highland Council area. The role will involve some travel to support our members and attend events. SCAN is a nationwide organisation with an office in Glasgow. Our team are part time. SCAN supports flexible and hybrid working. Working pattern to be agreed with the SCAN Director.

This role will be offered initially as a fixed-term post for 6 months due to current funding arrangements.

Who We Are

Scottish Contemporary Art Network (SCAN) connects and champions Scotland's contemporary art community. Our 300 named organisational and individual members work at the heart of communities from Shetland to the Scottish Borders and from East Lothian to the Western Isles. They include Scotland's leading galleries, artists' studios, workshops and production facilities and a highly skilled workforce of artists, art workers and creative thinkers. They sustain a network of free at the point of access galleries, community organisations and venues together with the artist-led initiatives, workspaces, expertise and production facilities that support artists to pursue their livelihoods.

Our Vision

Contemporary art has the power to transform lives and open minds, and we need it now more than ever. Scottish Contemporary Art Network is a member led network committed to championing and supporting the contemporary art sector in Scotland. Our vision is that the role, impact and benefits of contemporary visual arts are widely recognised as central to society and that sector professionals based in Scotland are informed, innovative and supported to achieve their ambitions.

Our Strategic Aims

www.sca-net.org info@sca-net.org

Scottish Contemporary Art Network (SCAN) 218 The Briggait, 141 Bridgegate, Glasgow G1 5HZ.

Scottish Contemporary Art Network (SCAN) is a member led network committed to championing and supporting the contemporary art sector in Scotland. SCAN is a Scottish Charitable Incorporated Organisation (SCIO): Charity Number SC043016



ALBA | CHRUTHACHAIL

- Connect and unite the sector, sharing knowledge and developing shared sector goals and ambitions
- Champion and promote the sector; helping them to better evidence and articulate the artistic, social and economic impact of their activity
- Cultivate and support a diverse, highly innovative workforce and stronger infrastructure

Why this role is important to us:

SCAN is a nationwide membership network. In recent years we have been learning more about the important role, interests and unique contribution of artists, art workers and art organisations in the north of Scotland, including supporting curatorial development through our Taisbean programme for curators and producers. Now we want to improve SCAN's work in supporting contemporary art in the Highland council area, through growing our membership, amplifying our members work and connecting them better with our wider programmes supporting workforce and stronger infrastructure across Scotland. As part of our team, this fixed term role will assist SCAN in connecting with the sector, understanding the achievements and needs of the visual arts community in the Highlands and be part of positive change through our wider aims to challenge inequalities, support Fair Work practice and encourage environmental sustainability. We want you to help us build reach and engagement with the contemporary art sector, improve our knowledge and understanding of unique challenges, support our programming work and increase our collaboration with organisations across the area including the cultural sector, the wider third sector and funders and policymakers.

Job Purpose:

To work with our small, dynamic team, our board and membership to

www.sca-net.org info@sca-net.org

Scottish Contemporary Art Network (SCAN) 218 The Briggait, 141 Bridgegate, Glasgow G1 5HZ.

Scottish Contemporary Art Network (SCAN) is a member led network committed to championing and supporting the contemporary art sector in Scotland. SCAN is a Scottish Charitable Incorporated Organisation (SCIO): Charity Number SC043016



ALBA | CHRUTHACHAIL

Support SCAN's Programme Lead with events including member events and our annual SCAN Summit in 2024.

To act as a champion for our members in the Highland area, helping us to learn more about their work and share their achievements.

Use your knowledge and skills to help build awareness of contemporary art's role and public value in the Highlands, supporting the SCAN director to develop advocacy approaches which drive forward SCAN's strategic aims and ensure the voice of the contemporary art sector is heard.

To support SCAN team to monitor, evaluate and report to SCAN's board, membership and funders.

To support the SCAN Director to work with the contemporary art sector in the Highland area to identify future programme, project development and fundraising.

Key Responsibilities:

- Liaise with members in the Highland area, attending venues and events on behalf of SCAN.
- Support members to connect with appropriate members of the SCAN team, sharing activities, achievements and challenges
- Support the SCAN Director to identify and develop advocacy for contemporary art including opportunities for programme partnerships, projects, research and sector development opportunities to support SCAN's Highland members.
- Support events including our regular online member meets, public events and our SCAN Summit, supporting work plans, systems and processes to ensure smooth running of programme and deadlines are met
- Support effective communication between programme partners, participants and stakeholders

- Support our evaluation and reporting plans, working with the SCAN team to ensure all deadlines and stakeholder expectations are met
- Work with SCAN’s Digital Communications officer to provide relevant information and written content, social media and public speaking where appropriate

Essential	Desirable
<p>An absolute commitment to fairness, challenging inequalities and breaking down barriers</p> <p>Knowledge of the contemporary art sector in the Highland area</p> <p>Experience of event and project planning, including booking speakers</p> <p>Experience of monitoring budgets effectively</p> <p>Organised and able to prioritise multiple demands and meet deadlines</p> <p>Experience of digital tools including Microsoft office, zoom and social media.</p>	<p>Experience of fundraising</p> <p>Experience of evaluation plans and processes</p>